

NOTTINGHAM CITY COUNCIL

LICENSING COMMITTEE

MINUTES of the meeting held at the Council House on 20 MAY 2013 from 6.46pm to 6.56pm

- ✓ Councillor Brian Grocock (Chair)
- ✓ Councillor Liaqat Ali
- ✓ Councillor Azad Choudhry
- ✓ Councillor Georgina Culley
- ✓ Councillor Mohammed Ibrahim
- ✓ Councillor Glyn Jenkins
- ✓ Councillor Gul Khan
- ✓ Councillor Jackie Morris
- ✓ Councillor Alex Norris
- ✓ Councillor Bill Ottewell
- ✓ Councillor Mohammed Saghir
- ✓ Councillor Dave Smith
- ✓ Councillor Wendy Smith
- ✓ Councillor Roger Steel
- ✓ Councillor Mick Wildgust

✓ indicates present at meeting

Colleagues, partners and others in attendance:

Rav Kalsi – Constitutional Services Officer, Democratic Services

1 APPOINTMENT OF VICE-CHAIR

RESOLVED to appoint Councillor Dave Smith as Vice-Chair for the municipal year 2013/14.

2 APOLOGIES FOR ABSENCE

None.

3 DECLARATIONS OF INTERESTS

None.

4 MINUTES

The Committee confirmed the minutes of the meeting held on 14 May 2012 as a correct record and they were signed by the Chair.

5 MEMBERSHIP AND SCHEDULING OF LICENSING PANELS 2012/13

The Committee considered a report of the Director of Legal and Democratic Services outlining the administrative procedures and discharge of licensing business by the Authority.

RESOLVED

- (1) to create 2 sub-committees (to be known as Licensing Panels A and B), each consisting of three from the pool of Councillors named below, including at least one named Chair, with substitutes to be drawn from all Councillors of this Committee:**

**Councillor Brian Grocock (Chair)
Councillor Mohammed Ibrahim (Chair)
Councillor Dave Smith (Chair)
Councillor Liaqat Ali
Councillor Azad Choudhry
Councillor Georgina Culley
Councillor Glyn Jenkins
Councillor Gul Khan
Councillor Jackie Morris
Councillor Alex Norris
Councillor Bill Ottewell
Councillor Mohammed Saghir
Councillor Wendy Smith
Councillor Roger Steel
Councillor Mick Wildgust**

- (2) to create a sub-committee, known as Special Licensing Panel, ideally comprising the three Chairs named in (1) above but, if necessary, with the ability to use any Councillor on this Committee;**
- (3) to note the table of delegated functions set out in Appendix 2 of the report, which forms the remit of this Committee as per the Council's Constitution and relevant legislation;**
- (4) to note the following:**
- (a) that notice of Licensing Committee meetings will be given as and when required;**
 - (b) that Panel meetings have been arranged as detailed in Appendix 3 of the report;**
 - (c) in relation to the Special Licensing Panel:**
 - (i) that meetings will be arranged as required to determine complex or contentious licensing applications and to determine reviews of licences;**
 - (ii) that the Head of Public Protection is responsible for the referral of applications and reviews to the Special Licensing Panel, following consultation with the Chair or Vice-Chair of the Committee;**
 - (iii) the allocation procedure used for arranging Special Licensing Panel meetings, as detailed in Appendix 4 of the report.**